Stages of the Journey to Work	Provision	Client Group	Target Area	Organisation	End Date	Resource
<ul> <li>Getting Sorted ie</li> <li>Resolving drugs / alcohol misuse</li> <li>Support for mental health difficulties</li> </ul>	Some of the agencies based outside the agreed area (Central Dudley that can provide additional services to a targeted group)  Switch - Provides service for drug users up to the age of 18 and their families. Provide advice, information, counselling, substitute prescribing and detoxification, auricular acupuncture, group work, advocacy and support, training and volunteer programme.	Up to 18	St Thomas Ward  Central Dudley	Young Persons Specialist Drug and Alcohol Service		To be agreed
<ul> <li>Initial engagement and assessment with identification and action plans to meet additional</li> </ul>	The Gallery - is a service run by Cranstoun, for those affected by drugs or alcohol dependence and is here to provide opportunities to support or express people's recovery.	No criteria	Central Dudley	Recovery Service		
support needs	Kates Hill and Sledmere Children's Centre – for parents of children under 5 years living in Kates Hill and Sledmere, advice, information and support services. We also provide daycare in the nursery for children age 2-5 years.	Aged 1 years old	Kates Hill			
	Dudley Library Safe Places Venue Resources: Information Services Department, Community Information, Telephone Directories, Local History Information, Skills for Life Collection, Parenting Collection, Books in Other Languages, Talking Books, Large Print Books, Newspapers and Magazines, DVDs, CDs. Facilities: Full Wheelchair Access, Induction Loop, Public Toilets, Baby Changing Facilities	16+ Borough residents, Older people and Single Parents	Boroughwide			
	Chadd – Specific help provided with trained staff in relation  Mental Health  ACL – Anxiety management specific courses by health authority and council	Post 19 residents	Chad			
	ACL - Taster/workshop opportunities relating to health and well being to help build on confidence, skills, socialisation, health condition and motivation to learn. For example – Art therapy, pain management using alternative therapies, diet and nutrition			Churches, Housing Association of Dudley and District ( Chadd Group)  St Thomas Community Network As a Community Learning Centre at the heart of a disadvantaged area we aim to meet the needs of the local people by offering adults skills for employment and social skills. There are activities for all ages; we have a nursery; an after school club, play schemes, many informal adult learning classes and a volunteering programme.	Ongoing  Yearly for academic year agreed to July 2015	

				DMBC Adult and Community Learning	Yearly for academic year agreed to July	Core council funding
Getting Started ie  Advice and Guidance  Initial engagement including outreach  Personal development and confidence building  Advice and guidance resulting in action plans including careers interviews and reviews  Literacy, language and numeracy	St Thomas - provide a number of services and are a Matrix accredited centre  ACL - provide a number of services and are a Matrix accredited centre  St Thomas - have a dedicated outreach service in the area  St Thomas, ACL, Chadd - deliver programmes in relation to this.  St Thomas and ACL - provide this service including family learning in the local primary schools.—This is part of the post 19 partnership which also links with the three borough colleges to ensure suitable progression routes are available to level 3	16+ Borough residents Older people Single Parents  Post 19 residents	St Thomas Ward	St Thomas Community Network  DMBC Adult and Community Learning  Chadd Group  The salvation Army In 2012 the Army's Employment Plus Service works with other agencies to help people out of welfare dependency and into work	Yearly for academic year agreed to July 2015  Core council financial year funding and yearly for academic year agreed to July 2015  Some linked to prime contract funding	
Becoming More Employable ie  O Personal / Vocational skills	All three providers via area planning deliver vocational and progression learning based on the needs of individuals and groups.  Dudley College - has a wide range of courses for school leavers	16+ Borough residents Older people Single Parents	St Thomas Ward	Dudley College  Dudley College	Yearly for academic year agreed to July 2015 Subject to SFA rules	
<ul> <li>Careers advice and job seeking skills</li> <li>Volunteering</li> <li>Pre-recruitment training</li> </ul>	and adult learners  Dudley Rethink Employment Support Project - provides a wide range of services to adults with a mental illness living in the Dudley Borough. —support includes accessing volunteering, paid employment, assist with completion of job application forms and job searches, producing a CV and accessing vocational and non vocational courses.	Post 19 residents		Rethink Mental Illness - Employment Support Project		
<ul><li>Benefits advice</li><li>Literacy, language and numeracy</li></ul>	Dudley MBC and St Thomas - have volunteer support programmes in partnership with DCVS  All three providers via area planning deliver vocational and progression learning based on the needs of individuals and groups.  St Thomas and ACL - provide this service including family learning in the local primary schools. This is part of the post 19 partnership which also links with the three borough colleges to ensure suitable progression routes are available to level 3	Post 19 learners		St Thomas Community Network  DMBC Adult and Community Learning	Yearly for academic year agreed to July 2015  Core council financial year funding and yearly for academic year agreed to July 2015	

	<ul> <li>Dudley Library Work Club – the following services are available at all Dudley Adult and Community Learning Team Centres:-</li> <li>Drop in – not a required attendance;</li> <li>Job Search – Free Internet Access;</li> <li>Help in using the Internet;</li> <li>Access to the top ten most popular Midland job Internet sites;</li> <li>Express and Star – up to 10 days of news papers held for vacancies for jobs search;</li> <li>Help with completing online and paper job applications;</li> <li>Help with setting up an email account for online job applications;</li> <li>Help compiling and updating your CV;</li> <li>Help compiling your cover letters for job applications;</li> <li>Interview techniques advice and support;</li> <li>Careers advice;</li> <li>Vacancy alert –via phone/text outside of the Work Clubs session should a suitable vacancy appear;</li> <li>Re-Training:- advice on courses and re-training;</li> <li>Free printing and Free calls to enquire about vacancies;</li> <li>Signposting to other services which can support a return to work</li> <li>Seetec Dudley - offer support for unemployed individuals aged</li> <li>and over through Skills Support for the Unemployed. Help and support for NEET's (Not in Education Employment or Training) for 14 - 18 year olds.</li> </ul>	Post 19 and NEETS	Boroughwide inc St Thomas	Seetec Dudley	Core council financial year funding and yearly for academic year agreed to July 2015	
<ul> <li>Getting into Work ie</li> <li>Advice and Guidance</li> <li>Recruitment</li> <li>Job placements</li> <li>Work experience / trials</li> <li>Apprenticeships</li> </ul>	Salvation Army's Employment Plus Service - works with other agencies to help people out of welfare dependency and into work,  St Thomas - provide specific work club type activities  ACL - provide support for individuals with Mental Health problems - direct support for those with Mental Health issues  Recession Support - One Stop Advice, guidance and support service for those recently redundant or at risk of redundancy.  Sector Specific Courses- Programmes in care etc with job matching service  Learner need led delivery - Delivery such as CVs Preparation / Application Form completion, interview skills and post employment support programmes are available. Individual employer in need delivery- Specific programmes for employers recruitment needs such as CAB and Inland Revenue  Local Authority Support - Recruitment from target wards/groups into council vacancies Partnership Delivery with Prime Contractors to enable joint	16+ Borough residents Older people Single Parents  Post 19 residents	St Thomas Ward	Salvation Army In 2012 the Army's Employment Plus Service  St Thomas Community Network  DMBC Adult and Community Learning	Yearly for academic year agreed to July 2015 Core council financial year funding and yearly for academic year agreed to July 2015	

	approach to changing economic circumstances.					
Getting a Business ie  O Enterprise Skills  O Business Start up	There are business and enterprise development facilities within a close distance (Dudley Libraries ) Local delivery could be developed within the local area  Dudley Business First (0.8 miles from Kates Hill) - offers free and tailored services to help your business establish, grow, diversify or relocate. Specifically, Dudley Business First offers: A dedicated team, responsive to individual needs Support to help identify and access business finance Land and property searches	16+ Borough residents Older people Single Parents Post 19 residents	St Thomas Ward	DMBC Adult and Community Learning Business First	Core council financial year funding and yearly for academic year agreed to July 2015	
<ul> <li>Keeping a Job ie</li> <li>After care – job coaches / mentors</li> <li>Advice and support for employers and employees</li> </ul>	Sector Specific Courses- Programmes in care etc with job matching service  Individual employer in need delivery- Specific programmes for employers recruitment needs such as CAB and Inland Revenue	16+ Borough residents	St Thomas Ward	DMBC Adult and Community Learning	Core council financial year funding and yearly for academic year agreed to July 2015	
Progression ie  In-work careers advice  Training and Development	ACL -IAG at St Thomas and with DMBC  ACL - provide support to companies on a number of levels including training and development.	16+ Borough residents	St Thomas Ward/	St Thomas Network  DMBC Adult and Community Learning	Core council financial year funding and yearly for academic year agreed to July 2015	